

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FOREST BROOKE
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Review Committee meeting of the Board of Supervisors of the Forest Brooke Community Development District was held on **Thursday, February 18, 2016, at 9:00 a.m.**, at the office of Lennar Homes located at 4600 West Cypress Street, Suite 200, Tampa, Florida 33607.

Present and constituting a quorum were:

Brady Lefere	Board Supervisor, Chairman
Ben Gainer	Board Supervisor, Assistant Secretary
Becky Wilson	Board Supervisor, Assistant Secretary

Also present were:

Joseph Roethke	District Manager, Rizzetta & Company, Inc.
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Roethke called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

**Presentation of Auditor Selection
Evaluation Criteria (with and without
price)**

Mr. Roethke presented the Auditor Selection Evaluation Criteria to the Board and noted that they can choose to include or exclude price.

On a Motion by Mr. Lefere, seconded by Mr. Gainer, with all in favor, the Audit Review Committee approved the Auditor Selection Evaluation Criteria with price included for Forest Brooke Community Development District.

THIRD ORDER OF BUSINESS

**Presentation of Audit Proposal
Instructions (with and without price)**

Mr. Roethke presented the audit proposal instructions to the board and noted that they can choose to include or exclude price.

On a Motion by Mr. Lefere, seconded by Ms. Wilson, with all in favor, the Audit Review Committee approved the audit proposal instructions with price included for Forest Brooke Community Development District.

FOURTH ORDER OF BUSINESS

**Presentation of Request for Proposals for
Annual Audit Services**

Mr. Roethke presented the Request for Proposal packet for Annual Audit Services to the Board.

On a Motion by Mr. Lefere, seconded by Ms. Wilson, with all in favor, the Audit Review Committee approved the Request for Proposals for annual audit services for Forest Brooke Community Development District.

FIFTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Lefere, seconded by Ms. Wilson, with all in favor, the Audit Review Committee adjourned the meeting at 9:01 a.m. for Forest Brooke Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman