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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FOREST BROOKE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Forest Brooke Community Development District was held on **Thursday, May 19, 2016 at 9:00 a.m.** at the office of Lennar Homes located at 4600 West Cypress Street, Suite 200, Tampa, Florida 33607.

Present and constituting a quorum:

Brady Lefere	<b>Board Supervisor, Chairman</b>
Laura Coffey	<b>Board Supervisor, Vice Chairman</b>
Ben Gainer	<b>Board Supervisor, Assistant Secretary</b>

Also present was:

Joseph Roethke	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
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**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Roethke called the meeting to order at 9:00 a.m. and read roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience present/ no comments.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board of Supervisors' 1<sup>st</sup> Audit Committee and Regular Meetings Held on April 21, 2016**

On a Motion by Mr. LeFere, seconded by Mr. Gainer, with all in favor, the Board approved the 1st Audit Committee and Regular Meeting Minutes from the Board of Supervisors' on April 21, 2016 for Forest Brooke Community Development District.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Operations and Maintenance Expenditures for March 2016**

On a Motion by Mr. LeFere, seconded by Mr. Gainer, with all in favor, the Board ratified the Operation & Maintenance expenditures for March 2016 totaling (\$9,927.65) for Forest Brooke Community Development District.
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**FIFTH ORDER OF BUSINESS**

**Ratification of Series 2014 Construction Requisitions**

There were none.

**SIXTH ORDER OF BUSINESS**

**Presentation of Landscape Report**

Mr. Roethke presented the Landscape Report and reviewed the details with the Board.

**SEVENTH ORDER OF BUSINESS**

**Presentation of Pond Report**

Mr. Roethke presented the Pond Report and reviewed the details with the Board.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Landscape and Irrigation Maintenance proposal**

This item has been tabled.

**NINTH ORDER OF BUSINESS**

**Presentation of Annual Engineer's Report**

Mr. Roethke presented the Annual Engineer's Report to the Board, which is a requirement of the trust indenture.

On a Motion by Ms. Coffey, seconded by Mr. Gainer, with all in favor, the Board approved the Annual Engineer's Report for Forest Brooke Community Development District.

**TENTH ORDER OF BUSINESS**

**Presentation of Registered Voter Count**

Mr. Roethke presented the Registered Voter Count to the Board. The Registered Voters as of April 15, 2016 for Forest Brooke CDD are 83. This district does not qualify for General Elections yet.

**ELEVENTH ORDER OF BUSINESS**

**Presentation of Proposed Budget for Fiscal Year 2016/2017**

Mr. Roethke presented the Proposed Budget for Fiscal Year 2016/2017 and reviewed the line items with the Board. A discussion ensued, and several minor changes were made.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-01,  
Approving Proposed Budget and Setting  
the Public Hearing**

Mr. Roethke presented Resolution 2016-01 to the Board, which will approve the Proposed Budget for Fiscal Year 2016/2017 and set the date, time and location for the Final Budget Public Hearing.

On a Motion by Mr. Gainer, seconded by Ms. Coffey, with all in favor, the Board adopted Resolution 2016-01, Approving Proposed Budget and Setting the Public Hearing for Forest Brooke Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

The District Counsel was not present.

**B. District Engineer**

The District Engineer was not present.

**C. District Manager**

The next Regular Meeting is on **Thursday, June 16, 2016 at 9:00 a.m.** at the offices of Lennar Homes located at 4600 West Cypress Street, suite 200, Tampa, FL 33607

**FOURTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

There were no Supervisor Requests.

**FIFTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Coffey, seconded by Mr. Gainer, with all in favor, the Board adjourned the meeting at 9:31 a.m. for Forest Brooke Community Development District.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman