
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FOREST BROOKE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Forest Brooke Community Development District was held on **Thursday, September 17, 2015 at 9:00 a.m.** at the office of Lennar Homes located at 4600 West Cypress Street, Suite 200, Tampa, Florida 33607.

Present and constituting a quorum:

Brady Lefere	Board Supervisor, Chairman
Laura Coffey	Board Supervisor, Vice Chairman
Ben Gainer	Board Supervisor, Assistant Secretary

Also present was:

Joseph Roethke	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley & Robin
Becky Wilson	Lennar

FIRST ORDER OF BUSINESS

Call to Order

Mr. Roethke called the meeting to order and read roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience present/ no comments.

THIRD ORDER OF BUSINESS

**Presentation of Resignation Letter from
Anthony Palmisano**

Mr. Roethke presented a resignation letter from Board Supervisor, Anthony Palmisano.

<p>On a Motion by Mr. Lefere, seconded by Ms. Coffey, with all in favor, the Board accepted the resignation letter from Anthony Palmisano from the Board of Supervisors' for Forest Brooke Community Development District.</p>
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FOURTH ORDER OF BUSINESS

Consideration of Appointment to Vacant Board Supervisor Seat

On a Motion by Ms. Coffey, seconded by Mr. Lefere, with all in favor, the Board appointed Becky Wilson to the vacant Board Supervisor Seat for Forest Brooke Community Development District.

FIFTH ORDER OF BUSINESS

Administer Oath of Office to Newly Appointed Officer

Mr. Roethke administered the oath to Ms. Wilson and Ms. Wilson replied in the affirmative. Mr. Roethke informed Ms. Wilson that as a Board Supervisor she is entitled to compensation of \$200.00 per meeting, up to an annual maximum of \$4,800 per year. Ms. Wilson declined compensation.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 215-10, Re-Designating Officers

Mr. Roethke presented Resolution 2015-10 to the Board, which will re-designate the officers of the District. The Board will keep Mr. Lefere as Chairman and Ms. Coffey as Vice Chair, with the remaining Board Members as Assistant Secretaries.

On a Motion by Mr. Lefere, seconded by Ms. Coffey, with all in favor, the Board adopted Resolution 2015-10 which re-designated the Board Supervisors for Forest Brooke Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on August 20, 2015

On a Motion by Ms. Coffey, seconded by Mr. Gainer, with all in favor, the Board approved the Minutes from the Board of Supervisors' Regular Meeting held on August 20, 2015 for Forest Brooke Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Operations and Maintenance Expenditures for July 2015

On a Motion by Ms. Coffey, seconded by Mr. Gainer, with all in favor, the Board ratified the Operation & Maintenance expenditures for July 2015 totaling (\$19,754.46) for Forest Brooke Community Development District.

NINTH ORDER OF BUSINESS

Ratification of Series 2014 Construction Requisitions

There were no requisitions to ratify at this time.

TENTH ORDER OF BUSINESS

Presentation of Landscape Report

Mr. Roethke presented the landscape report to the Board.

ELEVENTH ORDER OF BUSINESS

Presentation of Pond Report

Mr. Roethke presented the pond maintenance report to the Board. A discussion ensued regarding several pond issues.

TWELFTH ORDER OF BUSINESS

Consideration of Proposals for Cattail Removal

Mr. Roethke presented proposals for cattail removal to the Board.

On a Motion by Mr. Lefere, seconded by Ms. Coffey, with all in favor, the Board approved the proposal from Remson Aquatics for cattail removal at a cost of (\$9,100.00) for Forest Brooke Community Development District.

THIRTEENTH ORDER OF BUSINESS

Ratification of Arbitrage Rebate Calculation Proposal

Mr. Roethke presented a proposal from LLS Tax Solutions for Arbitrage Rebate Calculation.

On a Motion by Mr. Lefere, seconded by Ms. Coffey, with all in favor, the Board approved the proposal from LLS Tax Solutions for Arbitrage Rebate Calculation at a cost of (\$500.00) for Forest Brooke Community Development District.

FOURTEENTH ORDER OF BUSINESS

Consideration of Insurance Proposals

Mr. Roethke presented proposals for CDD insurance to the Board. A discussion ensued regarding the details of each proposal.

On a Motion by Mr. Lefere, seconded by Ms. Coffey, with all in favor, the Board approved the proposal from Stahl Insurance for CDD insurance at a cost of (\$5,547.26) for Forest Brooke Community Development District.

FIFTEENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report.

- B. District Engineer
Not present.

- C. District Manager
Mr. Roethke stated that the next Board of Supervisors' regular meeting will be held on Thursday, October 15, 2015 at 9:00 a.m. at the offices of Lennar Homes located at 4600 Cypress Street, Suite 200, Tampa, Florida 33607.

SIXTEENTH ORDER OF BUSINESS

Supervisor Requests

There were no requests.

SEVENTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Lefere, seconded by Mr. Gainer, with all in favor, the Board adjourned the meeting at 9:29 a.m. for Forest Brooke Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman