

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**FOREST BROOKE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Forest Brooke Community Development District was held on **Tuesday, November 16, 2017 at 9:02 AM** at the Forest Brooke Amenity Center, located at 5019 Grist Mill Ct., Wimauma, Florida 33598.

Present and constituting a quorum:

Brady Lefere	<b>Board Supervisor, Chairman</b>
Ben Gainer	<b>Board Supervisor, Vice Chairman</b>
Becky Wilson	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Grant Phillips	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
John Vericker	<b>District Counsel; Straley Robin &amp; Vericker (via phone)</b>
John Crawford	<b>Field Services Manager; Rizzetta &amp; Company, Inc.</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Phillips called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Staff Reports**

**A. Field Services Manager**

Mr. Crawford reviewed his inspection reports for August, September, October, and November 2017 for the Board and answered their questions. Mr. Phillips presented several landscape proposals to the Board for ratification. Discussion ensued.

On a Motion by Mr. Lefere, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved the landscape proposal from Yellowstone for palm tree injections in the amount of \$4,500.00 for the Forest Brooke Community Development District.

On a Motion by Mr. Lefere, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved the landscape proposal from Yellowstone for juniper removal and replacement in the amount of \$1,026.00 for the Forest Brooke Community Development District.

On a Motion by Mr. Lefere, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved the landscape proposal from Yellowstone for staking crape myrtle trees in the amount of \$375.00 for the Forest Brooke Community Development District.

On a Motion by Mr. Lefere, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved the landscape proposal from Yellowstone for flax lily removal and replacement in the amount of \$990.00 the Forest Brooke Community Development District.

On a Motion by Mr. Lefere, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved the landscape proposal from Yellowstone for pittosporum plantings in the amount of \$144.00 for the Forest Brooke Community Development District.

On a Motion by Mr. Lefere, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved the landscape proposal from Yellowstone for juniper plantings in the amount of \$288.00 for the Forest Brooke Community Development District.

On a Motion by Mr. Lefere, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved the landscape proposal from Yellowstone for removal and replacement of juniper in the amount of \$414.00 for the Forest Brooke Community Development District.

The Board chose to table four additional proposals, for price adjustments and until water issues are straightened out.

**B. Aquatics Manager**

Mr. Phillips presented the Waterway Inspection Reports for August, September, October, and November 2017. Discussion ensued. The Board requested that on Aquatic Systems' next visit, special attention is paid to pond #4 and its littoral shelf.

**C. District Engineer**

Not present.

**D. District Counsel**

Mr. Vericker presented Resolution 2018-03, Revised Debt Service Assessment Schedule, to the Board for consideration and reviewed the document for the Board.

On a Motion by Mr. Lefere, seconded by Mr. Gainer, with all in favor, the Board of Supervisors adopted Resolution 2018-03, Revised Debt Service Assessment Schedule, for the Forest Brooke Community Development District.

**E. District Manager**

Mr. Phillips announced that the next regularly scheduled meeting would be held on Thursday, December 21, 2017 at 9:00 AM at the Forest Brooke Amenity Center, located at 5019 Grist Mill Ct., Wimauma, FL 33598.

Mr. Phillips then presented and reviewed the Year-End Unaudited Financial Statements as of September 30, 2017 for the Board.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Regular Meeting Held on July 20, 2017**

Mr. Phillips presented the minutes of the July 20, 2017 Board of Supervisors' regular meeting to the Board for consideration.

On a Motion by Mr. Lefere, seconded by Mr. Gainer, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on July 20, 2017 for the Forest Brooke Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Special Meeting Held on October 17, 2017**

Mr. Phillips presented the minutes of the October 17, 2017 Board of Supervisors' special meeting to the Board for consideration.

On a Motion by Mr. Lefere, seconded by Ms. Wilson, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on October 17, 2017 for the Forest Brooke Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Operations & Maintenance Expenditures for July, August, and September 2017**

Mr. Phillips presented the Operations & Maintenance Expenditures for July, August, and September 2017 to the Board for consideration.

On a Motion by Mr. Lefere, seconded by Ms. Wilson, with all in favor, the Board of Supervisors approved the Operations & Maintenance Expenditures for July 2017 (\$21,403.02), August 2017 (\$19,681.82), and September 2017 (\$25,034.19) for the Forest Brooke Community Development District.

**SIXTH ORDER OF BUSINESS**

**Supervisor Requests**

There were no additional Supervisor requests.

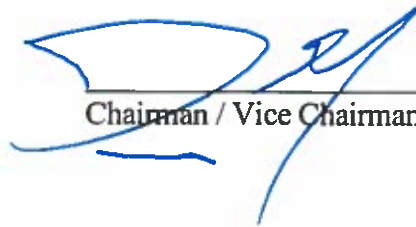
**SEVENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Lefere, seconded by Mr. Gainer, with all in favor, the Board of Supervisors adjourned the meeting at 9:33 AM for the Forest Brooke Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman