

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FOREST BROOKE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Forest Brooke Community Development District was held on **Thursday, May 24, 2018 at 9:03 AM** at the Forest Brooke Amenity Center, located at 5019 Grist Mill Ct., Wimauma, Florida 33598.

Present and constituting a quorum:

Kelly Evans	Board Supervisor, Chairman
Ben Gainer	Board Supervisor, Vice Chairman
Laura Coffey	Board Supervisor, Assistant Secretary
Becky Wilson	Board Supervisor, Assistant Secretary

Also present were:

Grant Phillips	District Manager; Rizzetta & Company, Inc.
John Vericker	District Counsel; Straley Robin & Vericker (via phone)
Scott Green	Field Services Mgr.; Rizzetta & Company, Inc.
Representatives	Yellowstone Landscape

FIRST ORDER OF BUSINESS

Call to Order

Mr. Phillips called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

**Consideration of Board Supervisor
Resignation**

Mr. Phillips presented to the Board for consideration the resignation of Board supervisor Brady LeFere.

On a Motion by Ms. Coffey, seconded by Mr. Gainer, with all in favor, the Board of Supervisors accept the resignation of Brady LeFere from the Board of Supervisors for the Forest Brooke Community Development District.

THIRD ORDER OF BUSINESS

**Consideration of Board Supervisor
Appointment**

Mr. Phillips presented to the Board for consideration the appointment of Kelly Evans to fill the Board seat vacated by Brady LeFere.

On a Motion by Ms. Coffey, seconded by Mr. Gainer, with all in favor, the Board of Supervisors appointed Kelly Evans to serve on the Board of Supervisors for the Forest Brooke Community Development District.

Mr. Phillips administered the Oath of Office to Ms. Evans.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2018-04, Re-Designating Officers

Mr. Phillips presented Resolution 2018-04 to the Board for consideration. The Board agreed that Ms. Evans will serve as Chair, Mr. Gainer will serve as Vice Chair, and the remainder of the Board along with Mr. Phillips and Rizzetta & Company Regional District Manager will serve as assistant secretaries.

On a Motion by Ms. Coffey, seconded by Ms. Wilson, with all in favor, the Board of Supervisors adopted Resolution 2018-04, Re-Designating Officers, for the Forest Brooke Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Landscape & Irrigation Maintenance

i. Presentation of Field Inspection Report

Mr. Green addressed his report and answered general questions from the Board. Discussion ensued. He also presented a proposal for tree resetting and staking in the amount of \$125.00 to the Board for consideration, which the Board approved.

B. Pond Maintenance

i. Presentation of Waterway Inspection Reports

Mr. Phillips presented the waterway inspection reports to the Board for review.

C. District Engineer

Not present; no report presented.

D. District Counsel

Mr. Vericker addressed his report and answered general questions from the Board.

i. Consideration of Shared Stormwater Pond Agreement

Mr. Vericker presented and reviewed a shared stormwater pond agreement for the Board's consideration. Discussion ensued.

On a Motion by Ms. Coffey, seconded by Ms. Wilson, with all in favor, the Board of Supervisors approved the shared stormwater pond agreement for the Forest Brooke Community Development District.

E. District Manager

Mr. Phillips announced that the next regularly scheduled meeting would be held on Thursday, June 21, 2018 at 9:00 AM at the Forest Brooke Amenity Center located at 5019 Grist Mill Ct., Wimauma, FL 33598.

i. Announcement of Registered Voter Count, General Election, and Landowner Election

Mr. Phillips stated that as of April 15, 2018 the registered voter count in the District was 477. He also announced that two seats, #2 and #4, will be up for general election in November 2018 and one seat, #5, will be up for landowner election.

ii. Presentation of Unaudited Financial Statements

Mr. Phillips presented the latest monthly unaudited financial statements to the Board for review.

iii. Presentation of FY 2017 Year-End Audit

Mr. Phillips presented the audited financial statement for Fiscal Year ended September 30, 2017 to the Board for consideration.

On a Motion by Ms. Coffey, seconded by Ms. Wilson, with all in favor, the Board of Supervisors accepted the audited financial statement for Fiscal Year ended Sep. 30, 2017 for the Forest Brooke Community Development District.

Mr. Phillips presented the minutes of the Board of Supervisors' regular meeting held March 22, 2018 to the Board for consideration.

On a Motion by Ms. Wilson, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on March 22, 2018 for the Forest Brooke Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Operations & Maintenance Expenditures for March 2018 and April 2018

Mr. Phillips presented the Operations & Maintenance Expenditures for March 2018 and April 2018 to the Board for consideration.

On a Motion by Mr. Gainer, seconded by Ms. Wilson, with all in favor, the Board of Supervisors approved the Operations & Maintenance Expenditures for March 2018 (\$15,476.71) and April 2018 (\$15,596.15) for the Forest Brooke Community Development District.

EIGHTH ORDER OF BUSINESS

Ratification of Series 2017 Construction Requisitions #11-12

Mr. Phillips presented construction requisitions #11 and #12 to the Board for ratification.

On a Motion by Mr. Gainer, seconded by Ms. Coffey, with all in favor, the Board of Supervisors ratified Series 2017 construction requisitions #11 and #12 for the Forest Brooke Community Development District.

NINTH ORDER OF BUSINESS

Presentation of Proposed Budget for Fiscal Year 2018-2019

Mr. Phillips presented the proposed budget for Fiscal Year 2018-2019 to the Board for consideration. Discussion ensued.

TENTH ORDER OF BUSINESS

Consideration of Resolution 2018-05, Approving Proposed Budget and Setting Public Hearing

Mr. Phillips presented Resolution 2018-05 to the Board for consideration. The Board agreed upon August 16, 2018 at 9:00 AM at the Forest Brooke Amenity Center as the date, time and place for the public hearing on final budget adoption.

On a Motion by Ms. Coffey, seconded by Mr. Gainer, with all in favor, the Board of Supervisors adopted Resolution 2018-05, Approving the Proposed Budget and Setting a Public Hearing, for the Forest Brooke Community Development District.

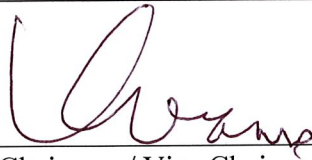
ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Coffey, seconded by Mr. Gainer, with all in favor, the Board of Supervisors adjourned the meeting at 9:39 AM for the Forest Brooke Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman